

**Project Learning Tree Environmental Education Center**  
**Tree Trunk Request Form**

Once completed, please email this form to your local EE Center Coordinator. Their contact information can be found at <https://www.state.sc.us/forest/pltedcenters.htm>. This is a request form and does not guarantee the Tree Trunk will be available at this time. If approved, the Center Coordinator will sign the form and send you a copy.

Requestor Name: \_\_\_\_\_

Position Title: \_\_\_\_\_

School or Organization: \_\_\_\_\_

Mailing Address (where Trunk will be stored): \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Date you attended a PLT training: \_\_\_\_\_

Date you would like to pick up the Tree Trunk: \_\_\_\_\_

Tree Trunk will be returned on (maximum loan time is two weeks): \_\_\_\_\_

Please provide a brief description of what you plan to use the Tree Trunk for: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**To be completed by Center Coordinator associated with the SC PLT EE Center after request form is approved.**

**Center Coordinator Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_